

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
April 27, 2020**

Commission Members Present: David Cleveland, Wil Ortiz, Julian Mercer, and Jeremy Russell.

Events Coordinator: Angie Figiel

Village Administrator: Cheri Clark

PLEASE NOTE: This meeting was conducted in compliance with Governor Roy Cooper's directives regarding group meetings and social distancing as is necessary due to the Covid-19 virus pandemic. The meeting was conducted on a zoom format which, in addition to the regular meeting notice previously posted, was posted on all social media accounts of the Village. The Mayor and one staff member were present in the Council Chambers and the public was allowed entry to attend and view the meeting subject to compliance with the orders from our Governor. All votes on motions were taken by having each council member state their name and then orally state their position on the motion- i.e., for or against.

Call to Order: David Cleveland called the April 27, 2020 Parks and Recreation meeting to order.

Public Comments: None

Approval of Minutes: Jeremy Russell made the motion to approve the February 24, 2020 P&R minutes as presented. Wil Ortiz seconded the motion. Vote – unanimous.

Changes to the Agenda: Jeremy Russell made the motion to amend the agenda and add 8d High School graduates and 8e food drive for common heart. Julian Mercer seconded the amendment. Julian Mercer made the motion approve the April 27th, 2020 Agenda as presented. Wil Ortiz seconded the motion. Vote – unanimous.

Council Actions: March & April

- a. Approved Office Furniture - \$5,000.
- b. Approved Refurbishing Kiosk - \$2,200.
- c. Approved Community Center Cupola Refurbishment and vent replacement - \$4,000.
- d. Approved Hardwood Mulch - \$10,000.
- e. Approved Fountain for Russell Park - \$2,833.
- f. Approved Removal of Dead Trees - \$1200
- g. Approved Cul-de-sac Renovations - \$2000
- h. Approved New Chemical Room Doors - \$2770.41

Open Commissioner Seat: There is a current open seat for the P&R Commission.

Budget Report: Summary of budget presented. Overall in good shape.

Events: COVID 19 has cancelled many of our Town events. Some programs are postponed if possible, however, any event that allows more than 10 people to gather in one area is restricted.

Girls on the Run 2020 is cancelled. Tentatively rescheduled for April 24, 2021

Memorial Day – Ceremony will be a virtual program posted on Facebook Live. Angie is reaching out to Marty Vanderlip, the soloist and trying to build a program. We are also hoping the VFW will be able to participate with the 21 Volley and play taps on the Bugle.

July 4th - planning to host an ice cream social later in the afternoon or early evening for the Community to come out and enjoy at Mathisen Square. Event will depend on Governors instructions for gatherings due to COVID 19.

Pools: Due to COVID 19 we do not have an open date for the pool. CPM and the Union County Health department are moving forward with the required steps to open the pool as of May 23rd. 2020 pool rates and hours will be published as soon as we have an open date.

Pool Lights – CPM will pour the footers for the new light poles as soon as hardware is received. The hardware is expected in early May. Once footers are poured the poles will be erected and Jonathan Baucom will install the lights.

The pool contract will be amended to operate under the full staffing schedule through August 30, 2020 and revert to school schedule on August 31, 2020 for \$1,350. Jeremy Russel made the motion to approve the addendum. Wil Ortiz seconded the motion. Vote - Unanimous

Facilities: Community Center attic vents and roof repairs on hold. Eddie Murphy broke his foot and is delayed in starting repairs. He is scheduled to repair all four attic vents at the Community Center, repair the sheet rock and paint the ceiling from the prior roof leak.

St. Charles Pier repairs are complete. The shingles have been replaced, Cupola has been acid washed back to the original cooper finish, and lights were added to illuminate the Pier all year. Due to continued vandalism security cameras were added in addition to a “under surveillance sign”.

The Community Center has a water leak at the front sidewalk from the block wall at the bottom of the stairs. The leak is causing significant amount of water loss. The water is cut off to the building during the day and the leak is being investigated for repairs.

Replacement bench slats for the Charleston wrought iron style benches are needed to maintain the repairs of the benches as needed. David will order those and maintain inventory.

No basketball nets are needed.

Lake Park flags need to be ordered for inventory. Flags are replaced as needed from wind damage. Allegra presented a quote to order 12 new flags for the total of \$1,665.30. Wil Ortiz made the motion to accept the quote for \$1,665.30 and order 12 new flags. Julian Mercer seconded the motion.
Vote – unanimous

Byrum Pressure Washing is scheduled to clean all playground equipment, 3 sidewalk areas, and the St. Charles Pier as soon as possible in the amount of \$1,075. Wil Ortiz made the motion to approve the cleaning by Byrum in the amount \$1,075. Jeremy Russell seconded the motion. Vote - unanimous

Commissioner Wil Ortiz wants to stain the wooden swings and frames to prevent any decomp of the wood. The swing at Veterans pond has a crack on the right side that will need to be repaired. Wil is going to repair the swing. He will also lead the staining of the wooden swings project and will reach out to Commissioners and volunteers will help stain the swings as soon as weather permits.

Landscaping: 18 trees were donated by Union Power and planted through out the Village. David is going to reach out to Lucas to request a quote for a watering truck for these trees. He will bring a quote to the next meeting.

The underbrush and weeds along Lake Park Rd has been removed.

The dead tree on the berm at Conifer and Balsam has been removed.

Three areas around Balsam pond where trees had been removed and stumps ground these areas have been leveled and sodded.

Lucas planted a Red Bud tree between Balsam and Garden pond where a dead Cherry was removed.

Replaced 3 shrubs behind Miss Dee Dee's in the common area.

Kiker Tree Service removed 6 dead pine trees from the natural area in front of the Community Center and a tree in Founders Park. The final charge was \$1200.

A Red Bud was donated and planted at Balsam Pond by Union Power.

Meeting Street Cedar will be revisited in the fall. Commissioners will organize an inventory list of plants and ground cover for under the tree.

Balsam Pond headwall will be postponed to the fall for any planting.

A Town resident is wanting to donate a bird feeder to the Village. David will reach out to the Garden Club to see if they would like to put in Mac's Garden as a decorative fixture.

Bobbie Lane bench has broken leg. These are the Charleston Battery benches. David contacted the company to inquire how much a replacement leg would cost and how much a new bench would cost. The replacement leg will cost \$175 to replace, and a new bench is \$440. The bench slats are weather worn and would need to be replaced. Jeremy Russell made a motion to spend up to \$500 to purchase a new bench and install at Bobbie Pond. Wil Ortiz seconded the motion. Vote-unanimous

A common area near Versailles pond has some undergrowth and vine growing at the base of a tree. Lucas provided a quote to remove the undergrowth and put down pine straw for the tree in the amount of \$269.50. Wil made the motion to approve the quote for Lucas to complete the work. Julian Mercer seconded. Vote-unanimous

The common area on Alden Street, to the right of Conifer is to be maintained by Lucas per our Landscaping contract. This area has been neglected and will need to be maintained in the future. It needs mulch right away. Lucas provided a quote of \$550 to add premium mulch to the area. Wil made a motion to spend \$550 for premium mulch to be added to the common area. Jeremy Russell seconded. Vote-unanimous

Common Areas: Lake Charles Pier has been vandalized recently. In addition to trash and waste being left in the Pier a center grate has been removed and needs to be replaced. Jeremy Russell made the repair and secured the grate and he recommended that we install security cameras to the pier. Cameras were donated and Jeremy installed to the corners in addition to a sign that states, "Under video surveillance".

The basketball courts, Russell Park and Founders Park sidewalk had some comments made in chalk disapproving of the playgrounds and courts being closed due to the COVID19 restrictions. They had also removed the signs and removed the caution tape. All signs were relocated and replaced. New tape has been put up and a reminder to the community that the STATE of NC has closed all public parks was submitted on social media.

Ponds: Russell Park fountain has been installed however the lights were not usable. Foster Lake and Pond presented quotes for \$900 to put in standard lights and another quote for \$1200 for color changing lights. That does not include installation. Installation would be around \$300 making the total project up to \$1500. Jeremy Russell made a motion to approve to spend \$1500 for lights for the Russell Park fountain. Wil Ortiz seconded. Vote - unanimous

Closing Comments: Budget season is coming up. We do not know what the revenue season will be for 2020/2021. Due to the loss of sales tax revenue and pool revenue think and plan conservatively. Budget workshop is scheduled for May 21st.

Adjourn: Wil Ortiz made the motion to adjourn. Julian Mercer seconded the motion. Vote – Unanimous.

Respectfully Submitted,



Angie Figiel
Administrative Assistant

